



Rationale

One priority for the school day, is to positively impact students and student attainment. It is a **balanced** day that improves learning, promotes healthy eating and encourages daily physical activity. Effective transitions are critical for effective classroom management, successful learners, and happy teachers. **Time and attention loss during transitions can be a major factor in student learning.**

School Day

- 7:30am start – 10-minute registration
- 55-minute periods to include a 5-minute transition time
- Breaks of 20 minutes – to include an additional 20 minutes breaktime taken from period 3 for EYFS, Pre-Prep and Lower Prep
- Lunchtime of 60 minutes – Creche and Toddler will extend past 60 minutes to include afternoon naps

Registration period

The students to check their lesson readiness (i.e. uniform and equipment) whilst their class teacher/ form tutor takes the attendance register. The attendance of every student attending school each morning and afternoon is recorded in the school management system. The teacher reads out each student's name in turn. On hearing his/her name, the child replies 'yes Mrs./Mr. (teacher's name)' and the teacher notes down in the system whether the student is in school or not.

Class Transitions

These are times when noise levels increase, academic engagement is absent and there is more movement around the building. This can be the perfect recipe for accipiens or regaining mental focus It all depends on your use of routine and effective transitions.

- Transition Time = No Learning, which is good for the brain.
- Smooth transitions = Increased learning time.
- Time = Teachers and learners' most valuable resource.
- Bad Transitions = Unfocused learners, loss of time.
- Chaotic Transitions = Unhealthy class climate.

Five-minute transition time is allocated to the end of each 50-minute lesson. In pre prep and lower prep students are escorted by a teacher. Upper Prep and Seniors transition between classes alone. They must take into consideration the quickest possible route to the next class.

Toilet breaks should not be done during the transition time. Students must notify the next teacher and get a bathroom pass from the next lesson teacher before using the Toilet.

All students must arrive to their next class on time. **No excuses.**